



National Biodiversity Authority

राष्ट्रीय जैव विविधता प्राधिकरण

(A Statutory body of Ministry of Environment, Forest and Climate Change, Government of India)



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F. No. 9/280/2020/SBB-BHS

Dated: 26/10/2020

OFFICE MEMORANDUM

Sub: Constitution of an Expert Committee for identification, management and monitoring of Biodiversity Heritage Site (BHS) – reg

To conserve the areas of biodiversity importance and promote community conservation outside the designated protected areas, the state governments in consultation with the local bodies may notify the Biodiversity Heritage Sites (BHS) under the provisions of Section 37 of the Biological Diversity Act, 2002.

2. The NBA has issued a set of standard guidelines for identification and management of the BHS, It is also necessary for the States and Union Territories to identify and establish BHS. The states and UTs are to prepare a management plan for the notified BHS as indicated in the BHS guidelines. In this context, there is a need to develop a framework for the management plan of BHS and mobilize resources to initiate conservation actions and protect the biodiversity rich sites. There is also a need to make effort for establishment of BHS in every State and Union Territory under the provisions of Biological Diversity Act, 2002.

In context of the above and exercising the powers conferred under section 13 (2) of The Biological Diversity Act, 2002, the following committee is constituted for developing a framework of management plan of BHS and review of existing BHS guidelines.

Chairman	
1	Dr. A. K. Gupta, Former, IFS (Rtd), PCCF & HOFF, Govt. of Tripura & Member Secretary Tripura SBB
Members	
2	Dr. Dr. R. Sreenivasa Moorthy, IFS (Retd), PCCF & Former Member Secretary, Madhya Pradesh State Biodiversity Board

3	Shri S. S. Rasaily, IFS, APCCF & Member Secretary, Uttarakhand State Biodiversity Board
4	Dr. Jayanthi Murali, IFS, APCCF & Member Secretary, Tamil Nadu State Biodiversity Board
5	Dr. B. Shivaraju, IFS (Rtd), Forest and Wildlife Department, Govt. of Kerala
6	Director, Zoological Survey of India or his nominee
7	Director, Botanical Survey of India or his nominee
8	Dr. Suhel Quader, Scientist, Nature Conservation Foundation, Mysore
9	Shri. J Justin Mohan, IFS, Secretary, NBA (Member Convener)

3. **The Terms of Reference (ToR)** of the Committee will be as follows:

- a) To review the existing BHS guidelines and identify the gaps, if any concerning identification and management of BHS.
- b) To develop a framework for the management Plan of BHS in consultation with the State Biodiversity Boards and Union Territory Biodiversity Councils.

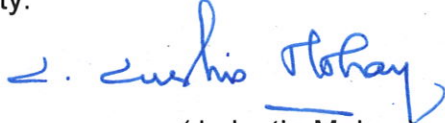
4. **Tenure of the Committee:**

The tenure of the committee will be six months from the date of constitution. The committee will submit periodic reports.

5. **Logistical Support for the Committee**

This will be provided by NBA and sitting fee as per NBA norms will also be provided to the eligible members for participation in the meetings.

This OM is issued with the approval of Competent Authority.


 (J. Justin Mohan)
 Secretary, NBA

To

1. All members of the Committee
2. The Chairman of all States and UT Biodiversity Councils
3. The Member Secretaries of all States and UT Biodiversity Councils
4. P.S to Chairman, NBA
5. Administrative Officer, NBA
6. Accounts Officer, NBA
7. Guard File

1. Dr. A. K. Gupta, Former PCCF & HOFF, Govt. of Tripura & MS, Tripura SBB
Retd. PCCF & HOFF, Tripura
Flat GM04, Gopalan Habitat Splendour
Kundalahalli, Marathalli, ITPL Road, Near CMRIT
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2. Dr. R. Sreenivasa Moorthy, Former MS, Madhya Pradesh SBB,
B110, Adarsh Nagar, Hoshangabad Road, Bhopal – 462026.
3. Shri S. S. Rasaily,
Member Secretary,
Uttarakhand Biodiversity Board 423, Indira Nagar Colony,
P.O. New Forest (FRI), Dehradun – 248006 Email: sbboard-uk@gov.in
rasaily.ifs@gmail.com
4. Dr. Jayanthi Murali, MS, Tamil Nadu SBB
Member Secretary, Tamil Nadu Biodiversity Board,
TBGP-Campus, IInd Floor, Nanmangalam
Velachery-Tambaram Main Road,
Medavakkam Post, Chennai 600 100.
5. Dr. B. S. Sivaraju, former PCCF (Working Plan), Kerala,
Door No.4, 5th Main, 9th Cross, Radhakrishna Layout, Padmanabhanagar,
Bengaluru- 560070.Email: bshivaraju2010@rediffmail.com
6. Director, ZSI
Prani Vigyan Bhawan, M- Block, New Alipore, Kolkata 700053
Email:dir@zsi.gov.in
7. Director, BSI
Botanical Survey of India
CGO Complex, 3rd MSO Building,
Block F (5th and 6th Floor), DF Block,
Sector I, Salt Lake City, Kolkata - 700 064
Email:dir@bsi.gov.in
8. Dr. Suhel Quader , Scientist, Nature Conservation Foundation,1311,"Amritha",
12th Main, Vijayanagar 1st Stage, Mysore 570 017
Email: suhelq@ncf-india.org

GUIDELINES

The following guidelines are issued for proper conduct of the meeting to achieve the expected outcome.

1. The expert committees are being constituted mainly to advise NBA on technical, techno-legal, administrative, scientific, statutory and miscellaneous matters as NBA does not have the required in-house expertise and experience in various disciplines. The role of expert committee is more or less similar to that of 'Amicus Curiae' in the court of Law.
2. The Chairman and members are requested to kindly make it convenient to attend the meeting at the fixed venue and time. The NBA will arrange transport from Airport / Railway station / bus stand to and from the venue of the meeting.
3. The travel cost by Air (Air India - economy class) / train / road mileage etc., incurred by the Chairman and the members / invitees will be reimbursed on production of the tickets / boarding pass along with bills in the prescribed format provided by NBA. The lodging and boarding will be provided by the NBA.
4. As per the directions issued by the Ministry of Finance vide O.M. no. No.19024/2212017-E. IV, dated 19th July, 2017, the Members are required to purchase the ticket from three authorized travel agents viz. M/s Balmer Lawrie & Company limited (BLCL), M/s Ashok Travels & Tours (ATT) and Indian Railways Catering and Tourism Corporation Ltd. (IRCTC), or tickets may be booked directly from the Airlines.
5. The Chairman and Co-chair of the committee are entitled for an amount of Rs.6000/- as sitting fee per day. Members and other invitees are entitled for an amount of Rs.4000/- as sitting fee per day.
6. As per OM. No. 19047/10/2016-E-IV dt 12/4/2017 issued by Ministry of Finance, non-official members alone are entitled to draw sitting fees for attending the meetings of the Expert Committee. The definition of Non-official members as per OM are as follows: *"For the purpose of grant of sitting fee only such persons are to be considered as Non-Officials who are not employed in any institution / organisation / body funded by the Central Government"*.

7. The Chairman and members may preferably arrive at the city of venue one day in advance before the scheduled date of meeting.
8. The committee is requested to submit the proceedings / minutes to the NBA duly authenticated by all the members. In order to finalize and submit proceedings / minutes of the meeting on the same day, outstation members are requested to plan their return journey on the next day of the meeting. Under exceptional circumstances the Chairman may get the proceedings / minutes finalized at later dates and send the document to NBA duly authenticated by all members who were present in the meeting. In such case, a lump sum of Rs.2000/- will be paid to the Chairman to meet the postal expenses, mobile, internet charges and cost of secretarial assistance at his place of stay on request at the time of submission of the report to NBA. For payment of lump sum, a self-declared certificate to the effect that the expenditure has been incurred for the above purpose has to be furnished by the Chairman.
9. In the absence of Chairman, the Co-Chair, nominated by the Chairman will conduct the proceeding of the meeting.
10. The committee is requested to kindly go through the subject area and refer BD Act 2002 and Rules made thereunder, the Guidelines on access to biological resources and / or associated knowledge regulations, 2014, relevant laws, scientific articles, and books, browse internet to facilitate lively and useful discussion on the subject.
11. The Chairman and members may kindly exchange notes and views through internet on the subject area to be discussed during the meeting.
12. Given the sensitivity and nature of deliberations of the Committee, members are requested not to engage in any bilateral discussion with the non-members regarding to subject matter. However, they may discuss only scientific / legal / technical aspects with others without disclosing name of the applicant or details of application.
13. The Secretary, NBA is authorized to invite any experts to the meetings of the expert committee as special invitees.